



PACIFIC MEDICAL RECRUITMENT PRIVACY POLICY

WHAT PERSONAL DATA IS COLLECTED

Pacific Medical Recruitment may collect your personal information from you, including (without limitation) your name, contact details, qualification, work history, your right to work in a particular country, languages spoken, professional memberships and accreditations, your work objectives and other information from your CV. If you are to be considered for a particular position, we may also collect references from your nominated referees. All the personal data we collect is held, used and disclosed for the purposes set out below.

USE AND DISCLOSURE OF PERSONAL DATA

Pacific Medical Recruitment holds, uses and discloses your personal data for the following purposes: (a) to provide our services to you: or (b) to maintain our business relationship, when you are a user of our website, a client or candidate: or (c) to enable you to submit your CV generally, to apply for specific job: or (d) to match your coded details with job vacancies, to assist us in finding a position that is most suitable for you and, where you provide your prior consent as a candidate, to send your personal data to clients in order to apply for jobs: or to answer our inquiry: or (f) to direct market products and services, advise you of news and industry updates, events, promotions and competitions, reports and other information. Where we do so, you will be able to unsubscribe from such communications: or (g) to trusted third parties where we have retained them to provide services that you have requested, such as psychometric evaluations or skills tests, and who also provide services to us, such as professional advisers, IT consultants, mailing houses and function coordinators. These third parties must comply with similar undertakings of privacy and confidentiality as Pacific Medical Recruitment; or (h) we may also release personal data to regulatory or law enforcement authorities, if they require us to do so; (i) we may also seek your consent to collect, hold, use and disclose your personal data for any other purpose not listed above.

SECURITY

Pacific Medical Recruitment takes reasonable steps to protect the personal information we hold from loss, unauthorised access, and misuse. The use of lock and security systems assist Pacific Medical Recruitment in protecting your personal information. Your personal information may be stored in hard copy documents, or electronically on Pacific Medical Recruitment software or systems. When no longer required, personal information is destroyed in a secure manner or deleted.

ACCESS (EDIT/UPDATE) OR PERSONAL DATA

Pacific Medical Recruitment takes reasonable steps to ensure that personal information it collects is accurate, up to date and complete. In circumstances where your personal information has changed please contact Privacy Officer, they will endeavour to update and correct the information in accordance with applicable privacy law. Pacific Medical Recruitment may also contact you from time to time to check that the information is still correct.

CHANGES TO THIS POLICY

Pacific Medical Recruitment may amend this Privacy Policy from time to time.

CONTACTING PACIFIC MEDICAL RECRUITMENTS' PRIVACY OFFICER

Please contact our Privacy Officer if you have a request relating to any of the following: (a) if you would like to access, or correct, your personal information held by Pacific Medical Recruitment; or (b) if you would like your personal information removed from the Pacific Medical Recruitment database; or (c) if you would like to opt-out from receiving direct marketing e-mails; or (d) or any general queries relating to this Policy. You may contact Pacific Medical Recruitment 's Privacy Officer by email: personaldata@pacificrehab.com